

Belgian Wheelchair Tennis Championship (BK) 2024 - Event Guide Book

Hosted by: TCBK Veurne

Organized by: SR Sports

Location:

TCBK Veurne

Noordstraat 171, 8630 Veurne, Belgium

Parking:

- Will be 30/35 special parking spots for wheelchair players near the Indoor Tennis entrance, arranged by the City of Veurne. Clear signage will be placed around City and the area.

Event Director:

- **Sidney Ribeiro**
GSM: 0489 78 62 69
Email: tcbk.school@gmail.com

Reception & Event Management:

Responsibility: Sidney Ribeiro, Christophe, Francisco and Rita (SR Sports)

Tasks:

- Distribute banners, flags, and organise sponsor panels for photographs.
- Handle the reception of players, sponsors, and guests, managing attendance and logistics.

Press Conference:

- **Date:** Thursday, 17th October (exact time to be confirmed asap)
- **Location:** Tennis Indoor, Noordstraat 171, Veurne 8630
- **Participants:**
 - TCBK Veurne (President - Patrick Vanbecelaere, Financial Rep - Henk Debacker)
 - Sponsor Representatives (Jumbo Veurne, Ixina, Van Mossel, IBIS Hotel)
 - Mayor & Sports Department representatives
 - SR Sports Representative (Christophe Verhaeghe, responsible for press information)
 - Tennis Vlaanderen & Wallonië Federation representatives
 - Other Sponsors & Special Guests

Event Supervisor:

- **Christophe Verhaeghe**

TCBK Veurne Representatives:

- **President:** Patrick Vanbecelaere
- **Financial & Subsidies Representative:** Henk Debacker
- **TCBK School Director & Head Trainer:** Sidney Ribeiro

Officials:

- **Umpire & Referee Coordination:**
 - **Desk Supervisor:** Jarich Tyvaert
 - **On-Court Referee:** Jos Desmet
 - **Extra referee:** To be confirmed (ASAP)

Publicity Materials & Logistics we need from:

Tennis Vlaanderen

- **Responsible:** Jef Vandorpe
 - Banners
 - Trophies
 - 2024 Wheelchair Tennis Ranking Update
 - Administrative paperwork/posters
 - Tennis balls (to arrive around October 12)
 - 2 Chair Umpires needed only for the finals (chairs for umpires to be confirmed by Jef)

Tennis Padel Wallonie Bruxelles

- **Responsible:** Patrick Brabant
 - Banners

Ligue Handisport Francophone

- **Responsible:** Robin Scoupe
 - Banners

Sport Vlaanderen

- **Responsible:** Mahieu Verbrugge
 - Flags and communication materials

G-Sports Vlaanderen

- **Responsible:** Mathieu Verbrugghe
 - Flags and communication materials

Paralympic Team Belgium

- **Responsible:** Sophie Tassenoy & Bas Van Dycke
 - Flags and communication materials

City of Veurne - Sportdienst Coordination:

- **Responsible:** Sandy Pinson
 - Street Banners (in the Ooststraat Center, similar to the Veurne Looping event)
 - Parking for wheelchair players (already arranged during a meeting with Sandy Pinson) “ Link already send to Patrick and Annelies”.
 - Confirmation of the press conference details with Veurne authorities: Thursday, 17th October).

Championship Categories & Participants:

- **Heren A2 - B1:** 5 players
- **Heren B2 - C2:** 12 players
- **Ladies Singles:** 8 players
- **Doubles:** 10 players
- **Consolation Tournament**

Saturday Program (Day 1)

(Program based on BK 2023)

- **Table Referee:** Jarich Tyvaert
- **Court Referee:** Jos Desmet
- **Matches:**
 - **Singles:** 13 matches
 - **Doubles:** 6 matches

Sunday Program (Day 2)

(Program based on BK 2023)

- **Table Referee:** Jarich Tyvaert
- **Court Referee:** Jos Desmet
- **Matches:**
 - **Singles:** 9 matches
 - **Doubles:** 3 matches

Event Services:

Catering:

- Provided by TCBK Veurne

Stringing Services:

- **Responsible:** Guillaume

Wheelchair Technician:

- **Responsible:** Ivan Kindt (pending availability confirmation)

Special Prizes:

Jumbo Veurne:

- Local gift bags with regional goods for the players

Sportline:

- Gift vouchers or other prizes for participants

A small reception for the winners will be held on Sunday. Exact timing will be confirmed once the match schedule is finalised.

Staff Logistics:

- The event will run for 2 days (Saturday and Sunday).
- All staff members, referees, and volunteers will receive food and drink vouchers during the BK event.

Accommodation:

Official Hotel: IBIS Hotel De Panne & Newport

- Special discounted rates are available for tournament participants. Participants must book directly with IBIS using the provided tournament code.

Special Reception Ceremony by Tennis Vlaanderen:

- **Event:** Prijsuitreiking Belgian Wheelchair Tennis Tour
- **Date:** Saturday, 26th October, between 17:00 and 18:00, we will confirm asap.
- **Details:** A special reception ceremony for all wheelchair players, organised by Tennis Vlaanderen.

Important Address Update:

- The updated address for the indoor courts is **Noordstraat 171, Veurne, 8630**. This information has been communicated to all players and supporters.